

MEMORANDUM

October 27, 2008

TO: Melanie Wenger, Director, Office of Intergovernmental Relations

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Office of Intergovernmental Relations Performance plan

The following items were identified for follow-up during the CountyStat 10/7/2008 meeting:

1. Finalize Performance Plan and publish to the CountyStat website.
Responsible parties: IGR
Other parties involved: CountyStat
Deadline: November 7, 2008
 2. Revise new Headline Measure 1 and Sub Measure 3 to capture transportation in capital funds appropriated.
Responsible parties: IGR
Other parties involved: CountyStat
Deadline: December 1, 2008
 3. Develop mechanism for better tracking non-appropriated priorities to include in the Performance Plan.
Responsible party: IGR
Other parties involved: CountyStat
Deadline: December 1, 2008
 4. Develop a mechanism for capturing effectiveness that appropriately weights for priorities and includes customer feedback.
Responsible party: IGR, CountyStat will provide a proposal for developing this survey
Other parties involved: None
Deadline: December 1, 2008
 5. Develop goals for financial appropriations received. Benchmarks, past performance or future projections are all potential strategies for measuring results achieved against in order to determine the effectiveness of efforts.
Responsible party: IGR
Other parties involved: CountyStat
Deadline: December 1, 2008
- cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer